

Bulletin # 250
April, 1 2024

To: CHFA Lenders
From: CHFA Single Family Underwriting
Subject: **CHFA Mortgage Program Documentation Updates**

Connecticut Housing Finance Authority (CHFA) has made documentation enhancements to the Down Payment Assistance and Time to Own note and deed forms. This change adds the return address for Capital for Change (C4C) in the upper left corner of the forms to help alleviate any confusion with the change that was effective with Commitments issued on/after January 29, 2024.

A listing of the forms which contain updates is provided below for your reference and immediate use:

Form ID	Name	Form #	Revision Date
037	Down Payment Assistance Program (DAP) Second Mortgage Deed	DAP08MD	4-1-24
038	Down Payment Assistance Program (DAP) Second Mortgage Note	DAP07NOT	4-1-24
042	Time to Own (TTO) – Mortgage Deed	TTODeed	4-1-24
043	Time to Own (TTO) – Mortgage Note	TTONote	4-1-24

These forms and related program documentation can be found on the CHFA website at www.chfa.org and are located under Lenders / Lender Forms.

All questions regarding this Bulletin should be directed to Lisa Hensley at lisa.hensley@chfa.org or Carolyn Christensen at carolyn.christensen@chfa.org