

Questions and Answers as of July 22, 2020 to CHFA 226-Request for Proposals for Single Family Foreclosed Property Repair, Maintenance and Preservation Services:

Question: Most of the line items under “General Carpentry and Mechanical Systems” are priced in hours of labor. Does that mean that CHFA will be supplying materials for these jobs or should applicants be pricing materials?

Answer: *Vendor will supply materials; materials should be itemized at cost on any invoice to CHFA. Please provide policy on mark-ups charged on all materials purchased with your RFP pricing response (e.g., \_\_\_% added to all materials purchased).*

Question: If firms would like to focus on counties where it can provide the best services, should the county coverage be noted in the RFP response?

Answer: *Firms may note their service areas in the RFP response.*

Question: Are there specifications in products to be used?

Answer: *Contractor should use appropriate materials for the job. When there is a question about materials or labor on a specific property, contractor will consult with CHFA’s Real Estate Owned Coordinator.*

Question: The bid form has required time frames. Should applicants provide all labor and materials in the amount column by the hour or is the amount based on the maximum hours. Should the pricing be based on the maximum hours allowed or per hour?

Answer: *Pricing should be based on the standard job/hours understanding that there is a “maximum hours allowed” cap. There may be unique circumstances requiring charges beyond the maximum contract amount. Under those circumstances, contractor will consult with CHFA’s Real Estate Owned Coordinator.*

Question: For items such as “installation of exterior doors” under the category “general carpentry” should applicants include information per opening? Should applicants provide labor and material costs? Are specific materials required?

Answer: *Please provide information per opening. Vendor will supply materials; materials should be itemized on any invoice to CHFA at cost. Please provide policy on mark-ups charged on all materials purchased with your RFP pricing response (e.g., \_\_\_% added to all materials purchased). When there is a question about materials or labor on a specific property, contractor will consult with CHFA’s Real Estate Owned Coordinator.*