

***Question: Do vendors who are currently approved need to respond/apply?***

Answer: Current vendors must respond to the RFQ. However, current vendors do not have to provide sample reports.

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***Question: While our firm is not aware of any conflicts of interest, are firms allowed to poll the engaging team that would work on CHFA engagements and the partners of the firm, or does the firm need to check with all employees at the firm for conflicts of interest?***

Answer: Firms should have systems to track potential conflicts. Please refer to the State of Connecticut’s Code of Ethics and CHFA’s Code of Ethics for more information.

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***Question: The RFQ requires firms to identify gifts and campaign contributions made to public officials or CHFA staff. Can firms poll the engaging team and partners of the firm that would work on the CHFA engagements or does the firm need to poll all employees in the firm?***

Answer: Firms must complete the following certification regarding gifts and campaign contributions:

Connecticut General Statutes §4-252. Notice: CHFA shall not award or enter into any contract or agreement with Proposer if Proposer fails to make and comply with the representation requirements set forth in Connecticut General Statutes §4-252. Proposer hereby represents, warrants and certifies to CHFA that: (1) no gifts were made by: (A) Proposer, (B) any principals and key personnel of Proposer, who participate substantially in preparing bids, proposals, qualifications, or negotiating state contracts, or (C) any agent of Proposer or principals and key personnel, who participate substantially in preparing bids, proposals, qualifications or negotiating state contracts to (i) any public official or employee of CHFA soliciting bids, proposals or qualifications for a contract, who participates substantially in preparation of bid solicitations or requests for proposals or qualifications for a contract or the negotiation or award of a contract, or (ii) any public official or state employee of any other state agency who has supervisory or appointing authority over CHFA; (2) no such principals and key personnel of Proposer or agent of Proposer or principals and key personnel, knows of any action by Proposer to circumvent such prohibition on gifts by providing for any other principals and key personnel, official, employee or agent of Proposer to provide a gift to any such public official or state employee; and (3)

Proposer is submitting bids, proposals or qualifications without fraud or collusion with any person.

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***Question: There is also a section on consulting agreements and a notice that CHFA shall not enter into any contract or agreement with Proposer if Proposer fails to make and comply with the representation requirements set forth in Connecticut General Statutes §4a-81. Please elaborate.***

Answer: Please report the name of any consulting agreements (written or oral) that your firm may have used to assist with obtaining this potential engagement (e.g. lobbyists or other consultants).

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***Question: Can proposers apply for market study analyst work only?***

Answer: Firms must be able to perform both appraisals and market studies.

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