

DRAFT MINUTES
PERSONNEL COMMITTEE OF THE
CONNECTICUT HOUSING FINANCE AUTHORITY (CHFA)
SPECIAL MEETING
October 18, 2023

Committee Members

Present (Virtually): Seila Mosquera-Bruno, Chairperson of CHFA and Commissioner of the Department of Housing
Heidi DeWyngaert, Vice Chairperson of CHFA
Lisa Tepper Bates, CHFA Board Member
Sarah Sanders, Deputy Treasurer, representing Erick Russell, State Treasurer, CHFA Board Member and Chairperson of the Finance/Audit Committee

CHFA Staff & Others

Present (Virtually): Nandini Natarajan, CEO-Executive Director
Maura Martin, Managing Director of Administration
Kemi Uwuoruya, Director of Human Resources
Theresa Caldarone, General Counsel
Patricia E. Reilly, Attorney, Murtha Cullina

Ms. Mosquera-Bruno called the Personnel Committee meeting to order at 3:39 p.m. A roll call of committee members was conducted, and a quorum was present.

Ms. Natarajan made a presentation on staff compensation matters, including the CEO-Executive Director compensation, as related to the 2024 budget.

Upon a motion made by Ms. DeWyngaert, seconded by Ms. Tepper-Bates, the Personnel Committee members voted unanimously to recommend to the Board of Directors that 5.5% of the salary line of the budget be used to establish a pool that will be allocated between cost of living increases and merit for all staff, with the exclusion of the CEO-Executive Director, who will be evaluated separately.

Ms. Martin presented proposed revisions to the Personnel Section of the CHFA Administrative Procedures.

Upon a motion made by Ms. Tepper-Bates and seconded by Ms. DeWyngaert, the Personnel Committee members voted unanimously to recommend to the Board of Directors that the Board approve the revisions to the Personnel Section of the CHFA Administrative Procedures and that section B-6 be combined into one paragraph.

The committee members reviewed the minutes from the March 13, 2023 Personnel Committee meeting.

Upon a motion made by Ms. Sanders, seconded by Ms. DeWyngaert, the Personnel Committee members voted unanimously in favor of approving the March 13, 2023 Personnel Committee minutes as presented.

There being no further business to discuss, the meeting was adjourned by unanimous consent at 4:22 p.m.