

# Housing Authority Small Improvement Program (HASIP)



## Basic Needs Pantry

### Program Outline

<b>Purpose:</b>	In response to COVID-19 CHFA is offering the State-Sponsored Housing Authority-owned developments the opportunity to utilize the Housing Authority Small Improvement Program (HASIP) funds for applicants to establish a Basic Needs Pantry or to supplement an existing Housing Authority operated pantry or for the purchase of PPE equipment and/or supplies necessary to operate the developments in a safe and sanitary manner.
<b>Eligible Applicant:</b>	Housing Authority owners who are part of the State-Sponsored Housing Portfolio.
<b>Eligible Use:</b>	To establish a Basic Needs Pantry or to supplement an existing Housing Authority operated pantry or to assist with the purchase of necessary PPE equipment and/or supplies. We encourage Housing Authorities to make available for resident use items such as non-perishable food items, cooked meals, grocery gift cards, paper towels, toilet paper, masks, gloves, hand sanitizers, disinfected wipes etc. Examples of unacceptable items include smoking products, any type of medications (including over-the-counter) and alcoholic beverages.
<b>Terms &amp; Conditions:</b>	If your Housing Authority applied and were awarded Basic Needs Pantry (BNP) dollars in 2020, you are eligible to apply for up to \$2,000. If your HA has not previously applied for BNP dollars, you are eligible for \$30 per SSHP unit (maximum \$5,000) plus an additional \$2,000 (example: 40 SSHP units x \$30 = \$1,200 + \$2,000 = \$3,200.).
<b>Deadline:</b>	Applications will be accepted until funding has been exhausted.
<b>Submissions:</b>	All needed submission items can be found on our website at <a href="https://www.chfa.org/owners-property-managers/hasip/">https://www.chfa.org/owners-property-managers/hasip/</a> . Completed, signed applications and required documents may be submitted to CHFA via email to <a href="mailto:CHFASHP-2@chfa.org">CHFASHP-2@chfa.org</a> Two (2) Copies of Signed Original Agreements with Notarized Statutory Provisions should be sent via US Mail to:  CHFA Attention: Michele LaPila 999 West Street Rocky Hill, CT 06067  The application must include all items on the Applicant Checklist.
<b>CHFA Contact:</b>	Deb Olson at <a href="mailto:debra.olson@chfa.org">debra.olson@chfa.org</a>