
Servicing Bulletin 2017-02
October 4, 2017

To: CHFA Participating Lenders
From: CHFA Finance Department
Subject: Assignment of Mortgage & Post Closing Process Revisions

CHFA Finance Dept. is implementing a revised Closed Loan Documentation Checklist in conjunction with Bulletin 2017-01 which was recently published. Effective with purchase requests submitted to CHFA on and after October 23, 2017, copies of the CHFA 1st mortgage loan Note and the CHFA DAP loan Note must be submitted with the Loan Purchase Request form 066-408.

The attached Checklist with stated documents is required within 120 days of loan closing.

All CHFA Participating and Correspondent Lenders submitting Loan Purchase Requests on and after **October 23, 2017** must adhere to the requirements stated in Bulletin 2017-01 and Bulletin 2017-02.

(This requirement is not applicable to 1st Mortgage loans delivered to Idaho Housing and Finance Association)

A “sample” Assignment of Mortgage form has been provided for your review. Please implement the revised Assignment of Mortgage form.

See attached referenced forms: Closed Loan Documentation Checklist Form 009-0810 Rev 9-17
Assignment of Mortgage *Sample* Form 036-1014-S Rev 8-17

All questions regarding this Bulletin should be directed to John Chilson at (860) 571-4247 or John.Chilson@chfa.org or Claudia M. Rodrigues at (860) 571-4329 at Claudia.Rodrigues@chfa.org