

NOTICE OF FUNDING AVAILABILITY (NOFA)  
Housing Authority Small Improvement Program

This notice is directed to Housing Authority owners of properties in the State-Sponsored Housing Portfolio which transferred from the Department of Economic and Community Development (DECD) to the Connecticut Housing Finance Authority (CHFA) in 2003.

In 2015, CHFA announced a funding round of \$750,000 for the Housing Authority Small Improvement Program (HASIP). The programs are funded from CHFA's Community Investment Account (CIA). Through an application process, funding is available to address capital improvements, cosmetic repairs and a variety of activities that improve the quality of life for the residents.

Applications are accepted on a first-come, first-serve basis until all funds are committed. There are 2 types of programs available, as follows:

1. Capital Improvement Fund: Applicants can request up to \$25,000 per property from the fund (for eligible capital improvements/cosmetic repairs) and are required to demonstrate 100% matching funds from private and/or philanthropic sources. CDBG funds and energy rebates are also eligible matches. All funds awarded must be expended by the recipient within one year of the Funding Agreement date.
2. Resident Program Fund: Applicants can request between \$1,000 and \$5,000 per property from the fund (for eligible activities that directly impact the quality of life for residents (e.g. exercise, nutrition, community garden, etc...)). No matching funds are required.

For your convenience, program outlines, applications and a checklist can be found on our [website](#).

Your signed application package should be submitted electronically to [chfashp-2@chfa.org](mailto:chfashp-2@chfa.org) or, if no internet capabilities, please mail to the attention of Lynn Koroser-Crane, Director of Multifamily Asset Management at CHFA, 999 West Street, Rocky Hill, CT 06067. During the application process any questions can be addressed to Sharon Klesseck at (860) 571-4357 or via e-mail at [sharon.klesseck@chfa.org](mailto:sharon.klesseck@chfa.org).

CHFA reserves the rights to (i) amend, modify, or withdraw this NOFA, (ii) revise any requirements of this NOFA, (iii) require supplemental statements or information from any applicant to this NOFA, (iv) accept or reject any or all responses to this NOFA, (v) revise the schedule or advertise, receive and review response to this NOFA, (vi) renegotiate or hold discussions with any applicants to this NOFA and allow such applicants(s) to correct deficient responses which may not completely conform to the instructions contained herein, or immediately eliminate such responses which are incomplete or unresponsive to this NOFA, and (vii) cancel and reissue, in whole or in part, this NOFA if CHFA in its sole discretion, deems it to be in the best interest of the State or the Housing Authority Small Improvement Program. CHFA may exercise the foregoing rights at any time without notice and without liability to any applicant of this NOFA, or any other party. Responses to this NOFA shall be prepared at the sole expense of the applicant. Additionally, responses to the NOFA shall not obligate CHFA to procure any of the services described herein from such applicants.