



## Housing Authority Resident Program (HARP)

### Program Outline

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|--------------------------------|---|
| <b>Purpose:</b>                | The purpose of this Program is to provide funds to State-Sponsored Housing Authority-owned developments that wish to enhance the quality of life for the residents.   |
| <b>Eligible Applicant:</b>     | Housing Authorities that own properties in the State-Sponsored Housing Portfolio. The Housing Authority must be in compliance with CHFA program requirements.   |
| <b>Eligible Use:</b>           | <p>Variety of activities and/or programs that directly enhance the quality of life for residents, i.e., health/wellness, educational, and recreational/social programs.</p> <p>NOTE: Programs listed on the application should include the cost of the program and any tangible items to support it, such as furnishings, electronics and supplies. Tangible items are not a program and should not be listed specifically on the application, but included in the summary and the cost break out.</p>  |
| <b>Terms &amp; Conditions:</b> | <p>Applicants may request a minimum of \$1,000 to a maximum of \$10,000 per property for up to one year of funding from the program. A property cannot exceed \$10,000 in any 12-month period. No single housing authority can be awarded more than \$20,000 for multiple properties in a 12-month period. All funding is at CHFA's discretion.</p> <p>To reduce the administrative burden, housing authorities are strongly encouraged to submit a single, maximized funding request per property.</p> <p>Funding must be expended within 12 months of the execution date of the Funding Agreement.</p> <p>Funding is not allowed as a reimbursement for programs already initiated, in process or completed at the property.</p> <p>CHFA understands that there may be circumstances that impact the original program/s funded and an adjustment may need to be made. Any request for changes must be submitted in writing to the Resident Services Specialist. Final approval of such changes is solely at the discretion of CHFA.</p> |
| <b>Evaluation Process:</b>     | Applications are accepted on a rolling basis while funding is available.  |
| <b>Submissions:</b>            | <p>Prior to submitting a signed application package, it is highly recommended that a draft package be submitted to <a href="mailto:chfashp-2@chfa.org">chfashp-2@chfa.org</a> for review <b>so any necessary adjustments can be made prior to obtaining required signatures</b>. Upon <b>approved</b> review, completed and signed application packages should be submitted to the same email.</p> <p><b>IMPORTANT: Signature of Chairperson of the Board of Commissioners or Executive Director. Signature of Executive Director requires signatory authority from the Board Chairperson.</b></p>  |
| <b>CHFA Contact:</b>           | <p>Karen Futoma, Resident Services Specialist</p> <p><a href="mailto:karen.futoma@chfa.org">karen.futoma@chfa.org</a></p>   |