



(Formerly known as AmeriNational Community Services, LLC)

Dear Mortgage Originator,

We would like to take this opportunity to introduce ourselves. We are AmeriNat (formerly known as AmeriNational Community Services, LLC), a Sub-Servicer for Connecticut Housing Finance Authority. To facilitate communications between our two companies please provide AmeriNat’s Operations Manager with a list of personnel at your company to contact for questions relating to the servicing released files.

Below is a list of employees that will be able to help you with any questions or concerns you may have.

EMPLOYEE DIRECTORY & CONTACT LIST

Customer Service:

Toll Free: (888) 263-7628 • Fax: (562) 745-1281

Payment Correspondence Address: (Effective 3/1/2017)

AmeriNat
P.O. Box 650402
Dallas, TX 75265-0402

Loan File Submission Address:

AmeriNat
Attention: Wanda Attig
217 S. Newton Ave
Albert Lea, MN 56007

New Loan Setup Email:

newloansmn@amerinatls.com

Debbie Vranesh, Operations Manager - dvranesh@amerinatls.com

(800) 943-1988 Ext. 1242

Employee Name	Ext.	Position/ Title	Email Address
Wanda Attig	1340	Customer Service Supervisor	wattig@amerinatls.com
Jane Youngkrantz	1328	Tax & Insurance Representative	jyoungkrantz@amerinatls.com
Group Email	1381	Customer Service Dept.	CustomerService_MN@amerinatls.com

(888) 263-7628 • (507) 377-6030 • 217 S. Newton Avenue, Albert Lea, MN 56007 • www.amerinatls.com

Quality Through Innovation and Experience

Servicing Transfer Guidelines for CHFA Loans

I. SERVICING FILE / DOCUMENTS

- A. Loan files must be submitted to AmeriNat within 10 days after purchase. Please deliver files to:

AmeriNat
Attention: Wanda Attig
217 S. Newton Ave
Albert Lea, MN 56007

- B. Required Documentation in loan file: **SEE ATTACHED FILE DOCUMENT ORDER CHECK LIST.**
- C. All CHFA first mortgage loans delivered to AmeriNat must include an assignment in the name of the Connecticut Housing Finance Authority (CHFA), 999 West Street, Rocky Hill, CT 06067.

II. ESCROW

- A. The AmeriNat Escrow Information Sheet must be completed in its entirety.
- B. The originating lender/seller is responsible for preparing the notification to the insurance company/agent regarding the change of servicer and requesting a change of loss payee endorsement, as well as a new declaration page. The mortgagee clause should read as follows:

Connecticut Housing Finance Authority
C/O AmeriNat,
Its Successors and/or Assigns, ATIMA
217 S. Newton Ave
Albert Lea, MN 56007

1. Please forward copies of the mortgagee change letters to AmeriNat.
- C. FHA
1. An individual HUD form 92080 must be completed. Also, a copy of the screen-print from the FHA Connection showing Mortgage Record Change complete. **AmeriNat's HUD MTG ID is #23422 and CHFA Holder # 06238-09998.**
- D. USDA/RS (RHS)
1. A copy of the LNG should be included in the loan file.
 2. The originating lender/seller should notify USDA/RD (RHS) of the servicing transfer and include a copy of the transfer notice in the file.
- E. Optional Insurance
1. Please provide a list of all loans that have optional insurance and the insurance company name, type of coverage (life, health, or disability), and whether the coverage is single or joint.
- F. Real Estate Taxes
1. Any bills received after the transfer date must be forwarded to AmeriNat prior to the delinquent date. Any penalties incurred due to the late arrival of servicing packages will be charged back to the originating lender/seller.

III. Customer Service

- A. Any pending research or customer inquiries should be completed prior to the transfer. Any problems outstanding as of transfer should be forwarded with a synopsis of what has been completed, and clearly marked in the file.
- B. All correspondence, insurance renewals/cancellations, customer inquiries, real estate tax bills, etc., received after the transfer date, should be identified with your loan number and forwarded to AmeriNat.



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LOAN INFORMATION SHEET

Borrower 1. _____ Soc Sec # _____

Borrower 2. _____ Soc Sec # _____

Property Address _____

Mailing Address _____

Home Phone _____

Work Phone 1. _____

Cell Phone _____

Work Phone 2. _____

Your Loan # _____

CHFA Loan # _____

Original Loan Amount _____

P & I Payment _____

Purchase Loan Amount _____

Escrow Payment _____

Interest Rate _____

Escrow Pymt Breakdown _____

Closing Date _____

County Tax _____

Interest Paid Thru Date _____

City Tax _____

Maturity Date _____

Hazard Insurance _____

Loan Type _____

Other _____

(1 - Conventional, 2- VA, 3- FHA, 4 Conventional Insured)

Total Payment _____

FHA / VA Case # _____

Mortgage Ins. Commitment # _____

ESCROW INFORMATION SHEET

Borrower/s _____ Loan # _____

County Taxes

County Name _____ Tax ID # _____
Address _____ Monthly Amount _____
_____ Paid Thru Date _____
Telephone # _____ Annual Tax Amount _____
Taxes Paid: _____ Annually _____ Semi-Annually _____ Quarterly _____ Other _____

City / Town / Borough Taxes

County Name _____ Tax ID # _____
Address _____ Monthly Amount _____
_____ Paid Thru Date _____
Telephone # _____ Annual Tax Amount _____
Taxes Paid: _____ Annually _____ Semi-Annually _____ Quarterly _____ Other _____

School Taxes

County Name _____ Tax ID # _____
Address _____ Monthly Amount _____
_____ Paid Thru Date _____
Telephone # _____ Annual Tax Amount _____
Taxes Paid: _____ Annually _____ Semi-Annually _____ Quarterly _____ Other _____

Mortgage Insurance

Name of PMI Company _____ Next Due Date _____
Certificate # _____ Annual Amount _____
Effective Date _____

FHA MIP

FHA Case # _____ Annual Amount _____
One Time MIP Amount _____ Monthly Premium _____
Date Last Paid _____ Next Due Date _____

Hazard Insurance

Attach a Copy of Policy

Name of Carrier _____ Policy Number _____
Dwelling Coverage Amount _____ Annual Premium _____
Effective Dates _____ Replacement Cost Coverage? _____

Flood Insurance

Attach a Copy of Policy

Name of Carrier _____ Policy Number _____
Dwelling Coverage Amount _____ Annual Premium _____
Effective Dates _____

SAMPLE LETTER-HAZARD INSURANCE COMPANY

Date

Name and Address
of Insurance
Company

Re: Policy number
Effective (Policy start date to policy end date)
Name of Insured: Joe Smith
Sue Smith
1 Main Street
Downtown, MD 12345

The servicing of the above referenced loan has been transferred. Please forward all future renewal billing to the address listed below and issue an endorsement to correct the mortgagee clause to read:

**Connecticut Housing Finance Authority
C/O AmeriNat
Its successors and/or assigns, ATIMA
217 S. Newton Ave
Albert Lea, MN 56007**

Thank you for your immediate attention to this matter.

Sincerely
Service Release Administrator

CHFA - LOAN FILE SUBMISSION FORM

SERVICER: AMERINAT

CONVENTIONAL MORTGAGES

(Form for HFA Preferred™ & Uninsured Only)



Date: _____

All Files Submitted To CHFA Are Required To Be Scanned In Checklist Order

COMPLETE THE FOLLOWING TO SUBMIT LOANS IN CHFA LOS:

- Update All Applicable Fields In LOS Including DAP Worksheet (If applicable)
- Complete And Submit CHFA LOS Additional Data Screens
- Upload The Final Loan Application (1003) In CHFA LOS

LENDER / SELLER CONTACT INFORMATION

Contact Name & Title	Telephone	Email Address
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BORROWER INFORMATION

CHFA Loan #	Lender Loan #	Primary Borrower Name (Last, First)
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LOAN FILE SUBMISSION TO INCLUDE , but is not limited to the following documentation (as applicable). Documentation requirements may differ by program.

CREDIT PACKAGE DOCUMENTS - CHECK ONLY ITEMS APPLICABLE

Commitment / Loan Exceptions / Transmittal

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> File Submission Checklist - CHFA Form 009-1107 - AM <input type="checkbox"/> Other Subordinate Financing - Initial Financing Approval Document | <ul style="list-style-type: none"> <input type="checkbox"/> Loan Exception Documentation <input type="checkbox"/> Final Transmittal Summary (1008) FNMA |
|--|---|

Mortgage Loan Approval & Application

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Final/Verified Loan Application (1003) signed by Mtg Loan Originator <input type="checkbox"/> Initial Loan Application (1003) signed by Mtg Loan Originator | <ul style="list-style-type: none"> <input type="checkbox"/> AUS Findings - Final version (DU, LP) <input type="checkbox"/> Private Mortgage Insurance Certificate - Copy (if applicable) |
|---|--|

Credit & Fraud Checks

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Credit Supplements (if applicable) <input type="checkbox"/> Credit Report - RMCR / Tri-Merge (associated to AUS, if applicable) <input type="checkbox"/> Bankruptcy Report / Discharge (if applicable) <input type="checkbox"/> Letter addressing Adverse Credit and/or Discrepancies - signed & dated | <ul style="list-style-type: none"> <input type="checkbox"/> Credit Report Inquiry Explanation with Documentation - signed & dated <input type="checkbox"/> Divorce Decree / Property Separation Agreements (if applicable) <input type="checkbox"/> Child Support Verification (if applicable) |
|--|---|

Income / Employment

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Income Analysis Worksheet - Lender or CHFA Form 064-0309 <input type="checkbox"/> Verification of Employment <input type="checkbox"/> Current paystubs (reflecting 30 days & YTD income) <input type="checkbox"/> Verif. of Supplemental Income - Soc Sec, Pension Award (or per AUS) <input type="checkbox"/> W-2's, 1099's - Most recent 2 yrs | <ul style="list-style-type: none"> <input type="checkbox"/> Academic Student Transcript - for full-time student (or pay stub) if DAP LN <input type="checkbox"/> Fed. Tax Return-Personal Signed 3 most recent- 1 yr if targeted area -all schedules <input type="checkbox"/> Fed. Tax Return-Business Signed 3 most recent- 2 yrs if targeted area-all schedules <input type="checkbox"/> IRS Tax Transcripts - 3 most recent - 1 yr if targeted area <input type="checkbox"/> Income Letter(s) of Explanation (if applicable) |
|---|--|

Assets

- | | |
|---|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Cleared Earnest Money Check (copy) with source of funds (if applicable) <input type="checkbox"/> Gift Documentation per FNMA guidelines | <ul style="list-style-type: none"> <input type="checkbox"/> Any Additional Supporting Asset Documentation (if applicable) <input type="checkbox"/> Asset Statements - most recent 3 months - all accounts |
|---|---|

Property / Appraisal

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Appraisal Report (include Photos, Street View, Comparables) <input type="checkbox"/> Final / Repair Inspection with Photos - FNMA 1004D (if applicable) <input type="checkbox"/> Certificate of Occupancy (if applicable) <input type="checkbox"/> Evidence Condo is FNMA Eligible - CHFA Form 013-490 - or - Equivalent <input type="checkbox"/> Flood Life of Loan Determination Certificate | <ul style="list-style-type: none"> <input type="checkbox"/> Flood Hazard Notice <input type="checkbox"/> Verification of Property Census Tract - FFIEC Geocoding print-out or Other <input type="checkbox"/> Purchase Agreement Docs (short sale agreement, probate approval, etc) <input type="checkbox"/> Purchase Agreement - All Addendums & Counter Offers (fully executed) |
|---|--|

AmeriNat - Conventional Mtg - Continued

CHFA REQUIRED DOCUMENTS (if applicable)

<input type="checkbox"/> Federal Recapture Tax Notice - Potential Tax - 051-0597 <input type="checkbox"/> Federal Recapture Tax Notice - Understanding Tax - 050-0597 <input type="checkbox"/> Federal Recapture Tax Notice - Method to Compute (LEAN Only) <input type="checkbox"/> IRS Form 4506-T - Copy (completed & signed for each Borrower) <input type="checkbox"/> Borrower Eligibility Certificate - 014-1107 <input type="checkbox"/> DAP - Application for Downpayment/Closing Costs/Closing Cost Only-DAPappcc <input type="checkbox"/> DAP - Borrower's Certificate - DAP 95-05 <input type="checkbox"/> Loan Estimate (LE) Initial Disclosure (1st Mtg & DAP if applicable) <input type="checkbox"/> Landlord Verif. of Tenant Address - 060-1005 or Lease, or Recertification <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Police Statement of Eligibility - 031-027 <input type="checkbox"/> Teacher Statement of Eligibility - 031-030 <input type="checkbox"/> Military Form DD214 Separation Documents (Honorable Discharge) <div style="text-align: center; background-color: #d9e1f2; border: 1px solid black; padding: 2px; margin-top: 5px;">Homeownership Counseling</div> <input type="checkbox"/> Homebuyer Education Certificate <input type="checkbox"/> Online e-Home America Certificate <input type="checkbox"/> Landlord Certificate (if multifamily) <input type="checkbox"/> Financial Fitness Certificate <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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CLOSING DOCUMENTS - AMERINAT

<input type="checkbox"/> AmeriNat - Loan Information Sheet - Completed <input type="checkbox"/> Detail Purchase Advice Funding Sheet - CHFA Form 066-0408 <input type="checkbox"/> Copy - Assignment of Mortgage To: Connecticut Housing Finance Authority - 999 West Street - Rocky Hill, CT 06067 <input type="checkbox"/> <input type="checkbox"/> Commitment Letter - (CHFA) Fully Executed <input type="checkbox"/> Commitment Letter - (Lender) Fully Executed (LEAN only) <input type="checkbox"/> CHFA DAP (subordinate financing) Copy Executed Commitment Letter Only <input type="checkbox"/> Other Subordinate Financing - Copy Second Mortgage Note & Deed Flood <input type="checkbox"/> Life of Loan Determination Certificate - Transferred to AmeriNat Flood <input type="checkbox"/> Insurance Policy (if applicable) List CHFA C/O AmeriNat as Mortgagee <input type="checkbox"/> Hazard Ins. Policy/Binder - List CHFA C/O AmeriNat as Mortgagee Hazard <input type="checkbox"/> Ins. - Condo Master Insurance Policy (if applicable) <input type="checkbox"/> Hazard Ins. - Condo "Walls In" Binder - H-06 policy (if applicable) <input type="checkbox"/> Title Ins. Policy - Final with Chain of Title & Property Tax Info. <input type="checkbox"/> Initial Escrow Account Disclosure <input type="checkbox"/> Engineers Certification of foundation, required on Manufactured Homes <input type="checkbox"/> Copy - Deactivated Title for Manuf. Home showing Prop. as Real Property <input type="checkbox"/> Well, Septic Inspections (if applicable) <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> AmeriNat - Escrow Information Sheet - Completed <input type="checkbox"/> Participating Lender Certification - CHFA Form 019-1101 <input type="checkbox"/> Original/Final Documents Mailed To: AmeriNat Attn: Wanda Attig - 217 S. Newton Ave. Albert Lea, MN 56007 <input type="checkbox"/> <input type="checkbox"/> New Construction Exhibits (if applicable) <input type="checkbox"/> UCDP - Submission Summary Report <input type="checkbox"/> UCD - (Uniform Closing Dataset) - Final Submission Report - Eff. 9/25/2017 <input type="checkbox"/> Private Mtg Insurance Certificate <input type="checkbox"/> Private Mtg Insurance Cancellation Disclosures - Assigned to AmeriNat <input type="checkbox"/> Servicing Transfer Discl. - "Goodbye Letter" Borrower notified of AmeriNat info. <input type="checkbox"/> Original Note (First Mtg) - Endorsed to CHFA <input type="checkbox"/> Mtg Deed/Sec. Instr., Applicable Riders, Legal Descrip - Copy (First Mtg) <input type="checkbox"/> Immigration & Naturalization Services (INS) Card - Copy <input type="checkbox"/> Legal Address matches Note, Deed, 1003 App'l, AUS, Flood Cert., Ins. etc. <input type="checkbox"/> Borrower Signature Affidavit - 014-0718 - S <input type="checkbox"/> Closing Discl. (CD) Initial & Final with Settlement Agent disbursement sheet <input type="checkbox"/> Loan Estimate (LE) Revised - Change of Circumstance Form, if applicable <input type="checkbox"/> W9 Forms for all borrowers <input type="checkbox"/> <input type="checkbox"/>
Recorded Mtg & Assignment, Title Policy and FHA MIC/VA LGC/USDA-RD LNG must be delivered within 90 days of loan purchase	

Miscellaneous Documents (if applicable)

CHFA - LOAN FILE SUBMISSION FORM

SERVICER: AMERINAT - or - Service Retained Lender

GOVERNMENT MORTGAGES

(Form for FHA, USDA-RD, VA Only)



Date: _____

All Files Submitted To CHFA Are Required To Be Scanned In Checklist Order

COMPLETE THE FOLLOWING TO SUBMIT LOANS IN CHFA LOS:

- Update All Applicable Fields In LOS Including DAP Worksheet (If applicable)
- Complete And Submit CHFA LOS Additional Data Screen
- Upload The Final Loan Application (1003) In CHFA LOS

LENDER / SELLER CONTACT INFORMATION

Contact Name & Title	Telephone	Email Address
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BORROWER INFORMATION

CHFA Loan #	Lender Loan #	Primary Borrower Name (Last, First)
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LOAN FILE SUBMISSION TO INCLUDE , but is not limited to the following documentation (as applicable). Documentation requirements may differ by program.

CREDIT PACKAGE DOCUMENTS - CHECK ONLY ITEMS APPLICABLE

Commitment / Loan Exceptions / Transmittal

- | | |
|--|---|
| <input type="checkbox"/> File Submission Checklist - CHFA Form 009-1107 - AM | <input type="checkbox"/> USDA-RD Form 3555-18 Conditional Commitment for S/Fam Ln Guarantee |
| <input type="checkbox"/> Other Subordinate Financing - Initial Financing Approval Document | <input type="checkbox"/> HUD 92900LT - Final Underwriting & Transmittal Summary |
| <input type="checkbox"/> Loan Exception Documentation | <input type="checkbox"/> VA Form 26-6393 Loan Analysis |
| <input type="checkbox"/> Final Transmittal Summary (1008) FNMA (USDA - RD Loans ONLY) | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |

Mortgage Loan Approval & Application

- | | |
|---|---|
| <input type="checkbox"/> Final/Verified Loan Application (1003) signed by Mtg Loan Originator | <input type="checkbox"/> AUS Findings - Final version (DU, LP, GUS) |
| <input type="checkbox"/> Initial Loan Application (1003) signed by Mtg Loan Originator | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |

Credit & Fraud Checks

- | | |
|---|--|
| <input type="checkbox"/> Credit Supplements (if applicable) | <input type="checkbox"/> Credit Report Inquiry Explanation with Documentation - signed & dated |
| <input type="checkbox"/> Credit Report - RMCR / Tri-Merge (associated to AUS, if applicable) | <input type="checkbox"/> Divorce Decree / Property Separation Agreements (if applicable) |
| <input type="checkbox"/> Bankruptcy Report / Discharge (if applicable) | <input type="checkbox"/> Child Support Verification (if applicable) |
| <input type="checkbox"/> Letter addressing Adverse Credit and/or Discrepancies - signed & dated | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |

Income / Employment

- | | |
|--|--|
| <input type="checkbox"/> Income Analysis Worksheet - Lender or CHFA Form 064-0309 | <input type="checkbox"/> Academic Student Transcript - for full-time student (or pay stub) if DAP Loan |
| <input type="checkbox"/> Verification of Employment | <input type="checkbox"/> Fed. Tax Return-Personal Signed 3 most recent- 1 yr if targeted area -all schedules |
| <input type="checkbox"/> Current paystubs (reflecting 30 days & YTD income) | <input type="checkbox"/> Fed. Tax Return-Business Signed 3 most recent- 2 yrs if targeted area-all schedules |
| <input type="checkbox"/> Verif. of Supplemental Income - Soc Sec, Pension Award (or per AUS) | <input type="checkbox"/> IRS Tax Transcripts - 3 most recent - 1 yr if targeted area |
| <input type="checkbox"/> W-2's, 1099's - Most recent 2 yrs | <input type="checkbox"/> Income Letter(s) of Explanation (if applicable) |
| <input type="checkbox"/> | <input type="checkbox"/> |

Assets

- | | |
|--|--|
| <input type="checkbox"/> Cleared Earnest Money Check (copy) with source of funds (if applicable) | <input type="checkbox"/> Any Additional Supporting Asset Documentation (if applicable) |
| <input type="checkbox"/> Gift Documentation per FNMA guidelines | <input type="checkbox"/> Asset Statements - most recent 3 months - all accounts |
| <input type="checkbox"/> | <input type="checkbox"/> |

Property / Appraisal

- | | |
|---|--------------------------|
| <input type="checkbox"/> Appraisal Report (include Photos, Street View, Comparables) | <input type="checkbox"/> |
| <input type="checkbox"/> Final / Repair Inspection with Photos - FNMA 1004D (if applicable) | <input type="checkbox"/> |
| <input type="checkbox"/> Certificate of Occupancy (if applicable) | <input type="checkbox"/> |
| <input type="checkbox"/> Evidence Condo is VA / FHA approved | <input type="checkbox"/> |
| <input type="checkbox"/> Flood Life of Loan Determination Certificate | <input type="checkbox"/> |
| <input type="checkbox"/> Flood Hazard Notice | <input type="checkbox"/> |
| <input type="checkbox"/> Verification of Property Census Tract - FFIEC Geocoding print-out or Other | <input type="checkbox"/> |
| <input type="checkbox"/> Purchase Agreement Docs (short sale agreement, probate approval, etc) | <input type="checkbox"/> |
| <input type="checkbox"/> Purchase Agreement - All Addendums & Counter Offers (fully executed) | <input type="checkbox"/> |

203(K) Rehabilitation Loans

- | |
|--|
| <input type="checkbox"/> HUD 92700 - Maximum Mtg Worksheet |
| <input type="checkbox"/> HUD Consultant Report |
| <input type="checkbox"/> Work Estimates - Fully Executed - Copy |
| <input type="checkbox"/> Work Write-up and signed Contract - Copy |
| <input type="checkbox"/> Contractor Licenses - Copy |
| <input type="checkbox"/> Contractor Liability Insurance - Copy |
| <input type="checkbox"/> Escrow Holdback Agreement (if applicable) |

AmeriNat Government Mtg - Continued

CHFA REQUIRED DOCUMENTS (if applicable)

<input type="checkbox"/> Federal Recapture Tax Notice - Potential Tax - 051-0597 <input type="checkbox"/> Federal Recapture Tax Notice - Understanding Tax - 050-0597 <input type="checkbox"/> Federal Recapture Tax Notice - Method to Compute (LEAN Only) <input type="checkbox"/> IRS Form 4506-T - Copy (completed & signed for each Borrower) <input type="checkbox"/> Borrower Eligibility Certificate - 014-1107 <input type="checkbox"/> DAP - Application for Downpayment/Closing Costs/Closing Cost Only-DAPappcc <input type="checkbox"/> DAP - Borrower's Certificate - DAP 95-05 <input type="checkbox"/> Loan Estimate (LE) Initial Disclosure (1st Mtg & DAP if applicable) <input type="checkbox"/> Landlord Verif. of Tenant Address - 060-1005 or Lease, or Recertification <input type="checkbox"/> Police Statement of Eligibility - 031-027 <input type="checkbox"/> Teacher Statement of Eligibility - 031-030 <input type="checkbox"/>	<input type="checkbox"/> Veterans Statement - Due on Sale - 018-0296 <input type="checkbox"/> VA Eligibility Certificate - or - Automated Certificate of Eligibility <input type="checkbox"/> Military Form DD214 Separation Documents (Honorable Discharge) <input type="checkbox"/> <div style="background-color: #d9e1f2; border: 1px solid black; padding: 2px; text-align: center;">Homeownership Counseling</div> <input type="checkbox"/> Homebuyer Education Certificate <input type="checkbox"/> Online e-Home America Certificate <input type="checkbox"/> Landlord Certificate (if multifamily) <input type="checkbox"/> Financial Fitness Certificate <input type="checkbox"/> <input type="checkbox"/>
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CLOSING DOCUMENTS - AMERINAT

<input type="checkbox"/> AmeriNat - Loan Information Sheet - Completed <input type="checkbox"/> Detail Purchase Advice Funding Sheet - CHFA Form 066-0408 <input type="checkbox"/> Assignment of Mortgage To: Connecticut Housing Finance Authority - 999 West Street - Rocky Hill, CT 06067 <input type="checkbox"/> Commitment Letter - (CHFA) Fully Executed <input type="checkbox"/> Commitment Letter - (Lender) Fully Executed (LEAN only) <input type="checkbox"/> CHFA DAP (subordinate financing) Copy Executed Commitment Letter Only <input type="checkbox"/> Other Subordinate Financing - Copy Second Mortgage Note & Deed Flood <input type="checkbox"/> Life of Loan Determination Certificate - Transferred to AmeriNat Flood <input type="checkbox"/> Insurance Policy (if applicable) List CHFA C/O AmeriNat as Mortgagee Hazard <input type="checkbox"/> Ins. Policy/Binder - List CHFA C/O AmeriNat as Mortgagee <input type="checkbox"/> Hazard Ins. - Condo Master Insurance Policy (if applicable) <input type="checkbox"/> Hazard Ins. - Condo "Walls In" Binder - H-06 policy (if applicable) <input type="checkbox"/> Title Ins. Policy - Final with Chain of Title & Property Tax Info. <input type="checkbox"/> Initial Escrow Account Disclosure <input type="checkbox"/> Engineers Certification of foundation, required on Manufactured Homes <input type="checkbox"/> Copy - Deactivated Title for Manuf. Home showing Prop. as Real Property <input type="checkbox"/> Well, Septec Inspections (if applicable) <input type="checkbox"/>	<input type="checkbox"/> AmeriNat - Escrow Information Sheet - Completed <input type="checkbox"/> Participating Lender Certification - CHFA Form 019-1101 <input type="checkbox"/> Original/Final Documents Mailed To: AmeriNat Attn: Wanda Attig - 217 S. Newton Ave. Albert Lea, MN 56007 <input type="checkbox"/> New Construction Exhibits (if applicable) <input type="checkbox"/> UCDP - Submission Summary Report <input type="checkbox"/> Private Mtg Insurance Certificate <input type="checkbox"/> Private Mtg Insurance Cancellation Disclosures - Assigned to AmeriNat <input type="checkbox"/> Servicing Transfer Discl. - "Goodbye Letter" Borrower notified of AmeriNat info. <input type="checkbox"/> Original Note (First Mtg) - Endorsed to CHFA <input type="checkbox"/> Mtg Deed/Sec. Instr., Applicable Riders, Legal Descrip - Copy (First Mtg) <input type="checkbox"/> Immigration & Naturalization Services (INS) Card - Copy <input type="checkbox"/> Legal Address matches Note, Deed, 1003 App'l, AUS, Flood Cert., Ins. etc. <input type="checkbox"/> Borrower Signature Affidavit 014-0718 - S <input type="checkbox"/> Closing Discl. (CD) Initial & Final with Settlement Agent disbursement sheet <input type="checkbox"/> Loan Estimate (LE) Revised - Change of Circumstance Form (if applicable) <input type="checkbox"/> W9 Forms for all borrowers <input type="checkbox"/> <input type="checkbox"/>
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FHA, VA, USDA-RD SPECIFIC DOCUMENTS

FHA Documents (if applicable)

<input type="checkbox"/> HUD 92900A - Addendum to Initial Loan Application <input type="checkbox"/> FHA Connection Case # Assignment <input type="checkbox"/>	<input type="checkbox"/> FHA Amendatory Clause/ RE Certification - signed & dated by all parties <input type="checkbox"/> HUD 92800.5B - Conditional Commitment Stmtnt of Appraised Value <input type="checkbox"/>
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VA Documents (if applicable)

<input type="checkbox"/> Form 26-1802a /HUD Form 92900A - Addendum to Initial Ln Application <input type="checkbox"/> VA Form 26-1866 Certif. of Commitment-if prior apprvd, must be unexpired <input type="checkbox"/>	<input type="checkbox"/> Notice of Value (NOV) or Master Certificate of Eligibility <input type="checkbox"/> <input type="checkbox"/>
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USDA-RD Documents (if applicable)

<input type="checkbox"/> Form 1980-19 Guaranteed Ln Closing Report - Proof Upfront Ln Fee Paid <input type="checkbox"/> Form 3555-11 Guaranteed Rural Housing Lender Record Change <input type="checkbox"/>	<input type="checkbox"/> Form 3555-17 Loan Note Guarantee <input type="checkbox"/> Form 3555-21 Request for S/Fam Housing Loan Guarantee <input type="checkbox"/>
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****Recorded Mtg & Assignment, Title Policy and FHA MIC/VA LGC/USDA-RD LNG must be delivered within 90 days of loan purchase****

Miscellaneous Documents (if applicable)

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>