To:        CHFA Lenders  
From:     Single Family Underwriting  
Subject: CHFA LOS Screen Updates - Borrowers Email Address Addendum  

On January 22, 2018 CHFA released Bulletin Announcement # 135 requiring the collection of Borrower email addresses in the LOS for all loans.

This addendum is published to announce an enhancement to the LOS screen that will allow Lenders to submit files when the primary borrower email address is not available.

The screen has been updated to include the following option:

“Borrower Email not Available”: ☐

The data will continue to be entered on the LOS “Additional Data” screen below the CHFA DAP information. The primary borrowers email address is required and must be completed when available; co-borrower field is optional and will not be visible on single borrower transactions.

The start date for entering the borrower email address will remain Friday, January 26, 2018.

All questions regarding this Bulletin should be directed to Valencia Taft-Jackson at (860) 571-4224 or valencia.taft-jackson@chfa.org or Norbert J. Deslauriers at (860)571-4374 at norbert.deslauriers@chfa.org