

ONLINE HOMEOWNERSHIP COUNSELING

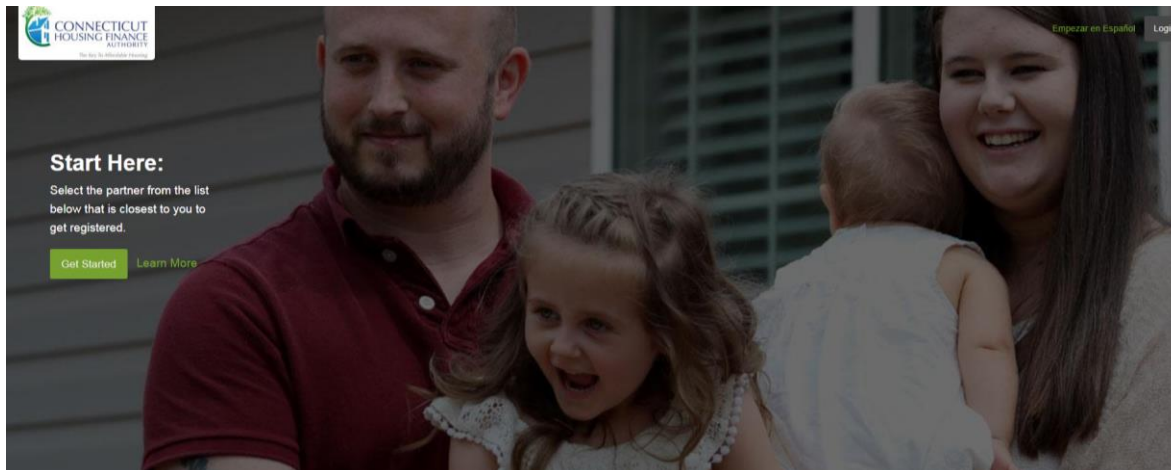
(This is a FREE course offered by CHFA thru eHome America)

HOMEBUYER - REGISTRATION INSTRUCTIONS

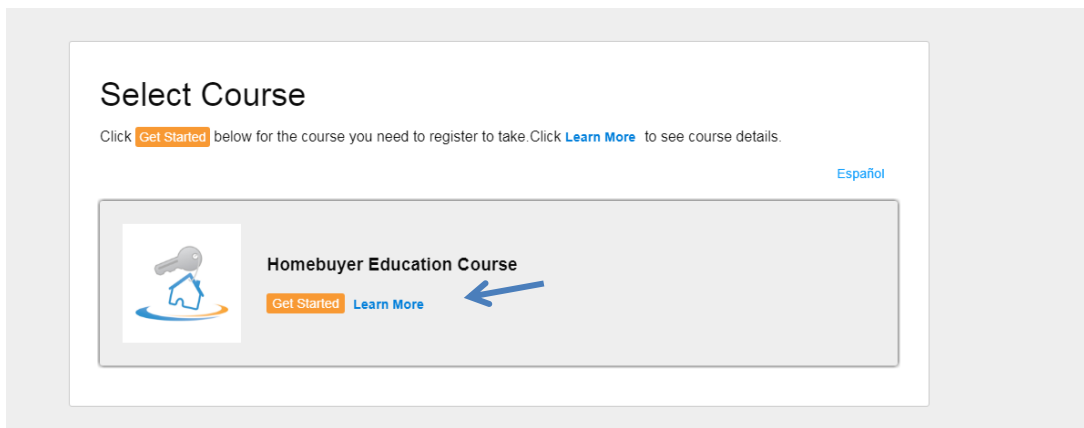
CHFA Borrowers: Follow the steps below to register for our FREE online homeownership counseling class:

STEP #1: Contact your Lender to receive your FREE online “Coupon Code” which is required for the CHFA eHome America registration process.

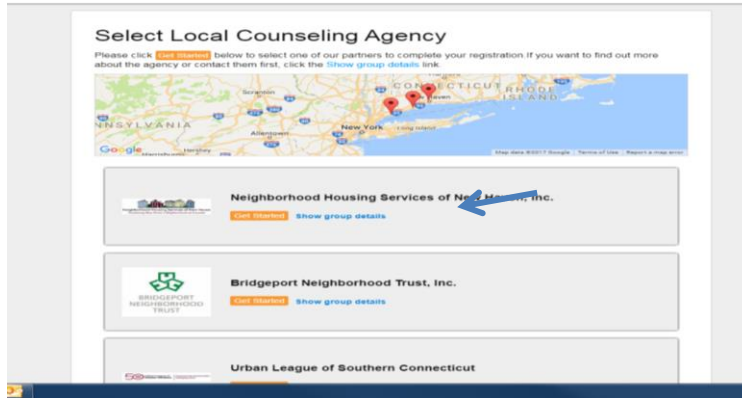
STEP #2: Register for the online class by logging on to CHFA eHome America website at: <https://chfa.ehomeamerica.org> Click on “Get Started”.



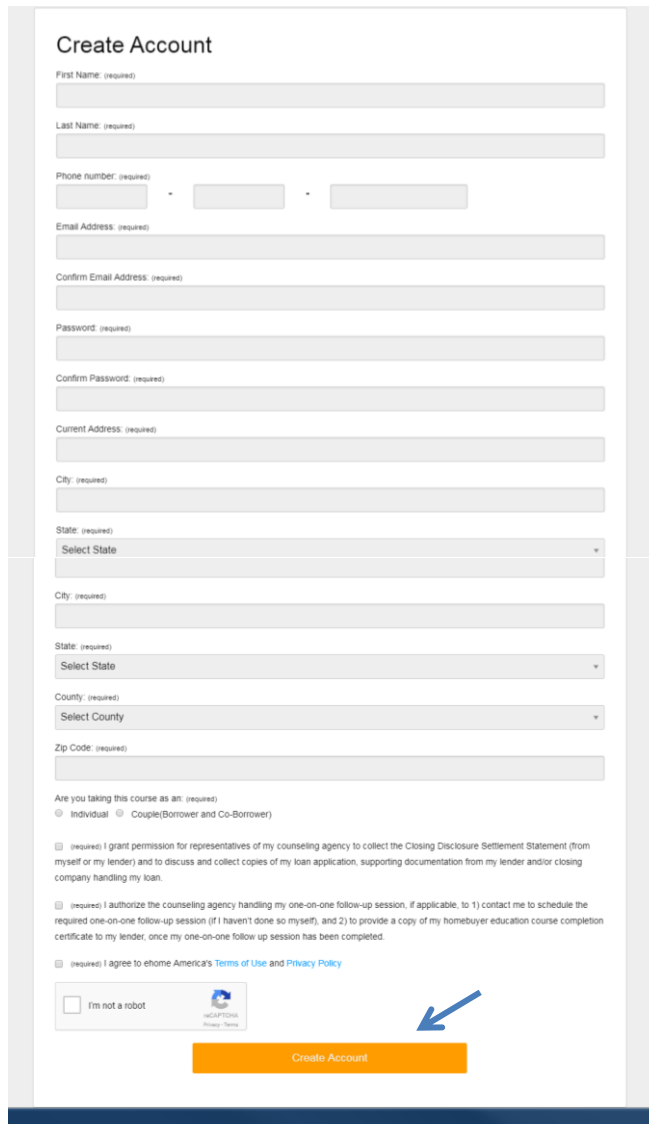
STEP #3: From the CHFA e-Home America website homepage: Click on “Get Started”.



STEP #4: Click on Counseling Agency Name of your choice from the dropdown list.



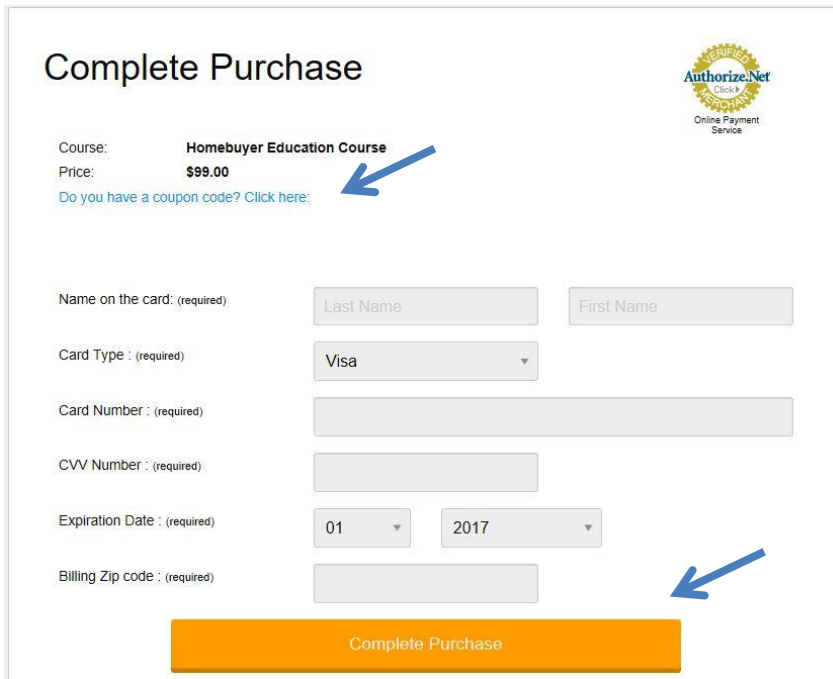
STEP #5: Create Account – Complete requested fields and Click on “Create Account” at bottom.



The screenshot shows a "Create Account" form with the following fields and options:

- First Name: (required) [text input]
- Last Name: (required) [text input]
- Phone number: (required) [text input]
- Email Address: (required) [text input]
- Confirm Email Address: (required) [text input]
- Password: (required) [text input]
- Confirm Password: (required) [text input]
- Current Address: (required) [text input]
- City: (required) [text input]
- State: (required) [dropdown menu: Select State]
- City: (required) [text input]
- State: (required) [dropdown menu: Select State]
- County: (required) [dropdown menu: Select County]
- Zip Code: (required) [text input]
- Are you taking this course as an: (required)
 - Individual
 - Couple(Borrower and Co-Borrower)
- (required) I grant permission for representatives of my counseling agency to collect the Closing Disclosure Settlement Statement (from myself or my lender) and to discuss and collect copies of my loan application, supporting documentation from my lender and/or closing company handling my loan.
- (required) I authorize the counseling agency handling my one-on-one follow-up session, if applicable, to 1) contact me to schedule the required one-on-one follow-up session (if I haven't done so myself), and 2) to provide a copy of my homebuyer education course completion certificate to my lender, once my one-on-one follow up session has been completed.
- (required) I agree to eHome America's [Terms of Use](#) and [Privacy Policy](#)
- I'm not a robot [reCAPTCHA]
- (with a blue arrow pointing to it)

STEP #6: Click on “Do you have a Coupon Code?” (This will allow you to bypass this payment screen.) Do not enter credit card information for payment – Enter Coupon Code provided to you by your Lender at the time of loan application to take this course – FREE.



Complete Purchase

Course: **Homebuyer Education Course**

Price: **\$99.00**

Do you have a coupon code? [Click here:](#)

Authorize.Net
Click!
Online Payment Service

Name on the card: (required)

Card Type : (required)

Card Number : (required)

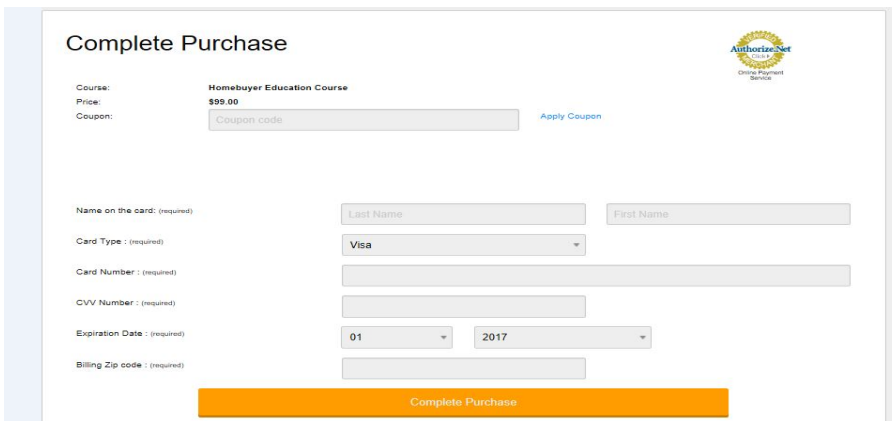
CVV Number : (required)

Expiration Date : (required)

Billing Zip code : (required)

Complete Purchase

STEP #7: Enter Coupon Code provided to you by your Lender at the time of loan application. Click on “Complete Purchase”.



Complete Purchase

Course: **Homebuyer Education Course**

Price: **\$99.00**

Coupon: [Apply Coupon](#)

Authorize.Net
Click!
Online Payment Service

Name on the card: (required)

Card Type : (required)

Card Number : (required)

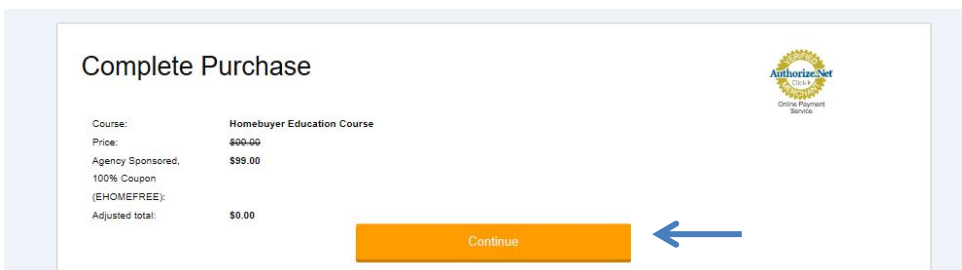
CVV Number : (required)

Expiration Date : (required)

Billing Zip code : (required)

Complete Purchase

STEP #8: Click on “Continue” to proceed with setup. (Adjusted Total: Should read \$0.00)



Complete Purchase

Course: **Homebuyer Education Course**

Price: **\$00.00**

Agency Sponsored, 100% Coupon (EHOMEFREE): **\$99.00**

Adjusted total: **\$0.00**

Authorize.Net
Click!
Online Payment Service

Continue

STEP #9: Complete the following screen. Click on “Save Demographic Information” at bottom.

Demographic Information

Thank you for your payment of \$0.00. You will receive a confirmation email shortly.

Disclaimer: This information will never be sold to 3rd parties for marketing purposes. We are required to report demographic information to our governmental funding sources.

Date of Birth: (required)	Month <input type="text"/> Day <input type="text"/> Year <input type="text"/>
Age Range: (required)	Please Select <input type="text"/>
U.S. Citizen: (required)	Please Select <input type="text"/>
Gender: (required)	Please Select <input type="text"/>
Ethnicity: (required)	Please Select <input type="text"/>
Are you a First Time Homebuyer?: (required)	Please Select <input type="text"/>
Are you proficient in speaking English?: (required)	Please Select <input type="text"/>
Race: (required)	Please Select <input type="text"/>
Marital Status: (required)	Please Select <input type="text"/>
Household Type: (required)	Please Select <input type="text"/>
Current Household Type: (required)	Please Select <input type="text"/>
# in Household: (required)	Please Select <input type="text"/>
Do you have a household member with a disability?: (required)	Please Select <input type="text"/>
Highest level of education: (required)	Please Select <input type="text"/>
Total Annual Family Income: (required)	\$ <input type="text"/>
Are you a veteran?: (required)	Please Select <input type="text"/>
Are you Active Military?: (required)	Please Select <input type="text"/>

Save Demographic Information
←

STEP #10: Complete the following fields and Click on “Complete Registration”

Additional Information

Have you met with a lender about getting a home loan?: (required)	Yes <input type="text"/>
Have you been pre-approved for a loan up to a certain amount?: (required)	Yes <input type="text"/>
If you have been pre-approved, how much were you approved for?: (required)	\$ <input type="text"/>
What is your Loan Number?:	<input type="text"/>
Lender Name: (required)	<input type="text"/>
Loan Officer's Name: (required)	<input type="text"/>
Loan Officer's Email Address: (required)	<input type="text"/>
Loan officer's NMLS Number:	<input type="text"/>
Loan Officer's Phone Number: (required)	<input type="text"/> - <input type="text"/> - <input type="text"/>
Loan Officer's Fax Number:	<input type="text"/> - <input type="text"/> - <input type="text"/>
Loan Type: (required)	Please Select <input type="text"/>
How did you hear about eHome America?:	Please Select <input type="text"/>
I am taking this course to: (required)	<input type="checkbox"/> Meet my lender's qualifications <input type="checkbox"/> Become more educated about the home buying process <input type="checkbox"/> Determine if owning a home is the right decision <input type="checkbox"/> Learn how much I can spend on purchasing a home <input type="checkbox"/> Other

Complete Registration
←

STEP #11: Once your registration is completed, you may “Begin Your Course Now”.

Helpful Hints:

- The course will take several hours to complete. Please give yourself enough time to complete before your scheduled closing date.
- Once registered, you can log in and out as many times as needed. The course will automatically save all work completed upon log out.
- There is a quiz at the end of each section. You will need to earn an 80% overall to pass the course.
- Flash Player is needed to view the videos.
- Once you finish the course, you will be directed back to your selected counseling agency for more information on how to **obtain your certificate of completion**.
- **Your Lender will need a copy of your certificate of completion for your mortgage file.**

Thank you for choosing the Connecticut Housing Finance Authority (CHFA) Online Homeownership Counseling class. We hope you enjoyed the convenience of the online course offering and found the information regarding the home buying process helpful and informative in your pursuit of homeownership.