**Flowchart for Flood Management Certification Process**

**State Funded and Sponsored Housing Projects**

**STEP 1: Is a Flood Management Certification Required?**

- **Is the site or any activity associated with the project located in a 100 yr and/or 500 yr floodplain?**
  - **YES**
    - **Does the activity appear to qualify under one of DOH’s General Certifications?**
      - **YES**
        - Proceed to Step 2
      - **NO**
        - **No further action**
  - **NO**
    - Contact DOH

**Proceed to**

**Step 3**

*DEEP/DOH Flood Management FAQ*

**STEP 2: Project Siting**

**New Construction, Demolition/Rehabilitation, or Substantial Rehab**

(Substantial Rehab is when the cost equals or exceeds 50% of market value of the structure before the “start of construction” of the improvement)

1. Does the placement of utilities encourage future floodplain development?
2. Does the activity involve fill within a watercourse to create dry land?
3. Will the activity change the use of the property?

**YES**

- **1. Is there a dry egress above 100 yr floodplain?**
  - **YES TO ANY**
    - Proceed to Step 3
  - **NO TO EITHER OR BOTH**
    - Proceed to Step 3

**CAUTION**

DEEP may not approve FMC.

Schedule Pre-App Meeting with DEEP/DOH/DECD

**NO**

- **1. Is there a dry egress above 100 yr floodplain?**
  - **YES TO BOTH**
    - Proceed to Step 3
  - **NO TO ALL**
    - **Contact DOH**

**Flood Management Certification required by DEEP**

**Flood Management Fact Sheet**

**Rehabilitation (BUT not substantial)**

**Proceed to Step 3**

**DISCLAIMER:** This flow chart is only meant to be a guide to assist potential DOH applicants for financial assistance with navigating Flood Management regulations and requirements. It is not intended as a substitute for applicable laws and regulations, which govern the approval process described above.
FLOWCARD for Flood Management Certification Process
State Funded and Sponsored Housing Projects

STEP 3: Determine Project Complexity

First, determine whether an exemption from the Flood Management statutes or regulations is required for the proposed project. CGS Sec. 25-68d

Exemption NOT required

Second, preliminary engineering design phase revealed error in FEMA Floodplain mapping and/or study.

YES

Schedule Pre-App Meeting with DEEP/DOH/DECD

Third, applicant will be conducting significant grading and/or fill within a riverine floodplain.

NO

Third, applicant will be conducting significant grading and/or fill within a riverine floodplain.

NO

YES

Contact DEEP to confirm need for Hydraulic Study.

YES

Hydraulic Study Needed

NO

Hydraulic Study NOT Needed

Study shows increase in flood elevation

YES

Proceed to Step 4

DISCLAIMER: This flowchart is only meant to be a guide to assist potential DOH applicants for financial assistance with navigating Flood Management regulations and requirements. It is not intended as a substitute for applicable laws and regulations, which govern the approval process described above.
Flowchart for Flood Management Certification Process
State Funded and Sponsored Housing Projects

**STEP 4: Flood Management Certification (FMC) Application and Review**

- **Applicant submits draft FMC Application and attachments to DOH/DECD**
  - Once acceptable, DOH submits FMC Application to DEEP
  - DEEP conducts technical review
  - DEEP requires additional information

- **DEEP provides DOH with a “Notice of Insufficiency” (30 days to respond). Applicant provides DOH with draft response.**
  - DOH submits response to DEEP within 30 days

- **Response Complete?**
  - Yes: DEEP final decision
  - No: **Response Incomplete. Application Rejected.**
    - **Does the FMC Application include an Exemption request?**
      - Yes: DEEP final decision
      - No: 30-day Public Notice published. Is a public hearing requested?
        - Yes: Public Hearing Request. *Timeline depends on result of hearing*.
        - No: DEEP final decision

**Timeline:**
- **0-3 Months** (Applicant submits draft FMC Application)
- **0-3 Months** (DEEP provides notice)
- **1 Month** (Response Complete?)

**DISCLAIMER:** This flow chart is only meant to be a guide to assist potential DOH applicants for financial assistance with navigating Flood Management regulations and requirements. It is not intended as a substitute for applicable laws and regulations, which govern the approval process described above.